

Pella High School

Principal Newsletter

The mission of the Pella Community Schools is to maximize life's opportunities for every child.



Dear Parents/Guardians:

The last month of school is already upon us. It has been an outstanding year for our students as they have achieved at high levels academically as well as extracurricularly. We wish seniors the best of luck in the future and all other students a great summer.

Thank you,

Eric Nelson

Principal

Jon Muller

Assistant Principal

Senior Immunization Cards

& Final Transcripts

Senior parents...please watch the mailbox for the following documents to **keep** for future reference:

- Immunization Card
- Copy of your senior's "unofficial" transcript
- Instructions on how to request college credits to be transferred to attending college this fall

The student services center will be sending final transcripts to the college written on the "Senior Check Out Form". Questions regarding transcripts can be directed to the PHS student services center by calling 641-628-9539 or emailing Allissa Grandia (allissa.grandia@pella.k12.ia.us).

May Calendar

- 3** Tulip Time - 11:15 Dismissal
- 4** Tulip Time - 11:15 dismissal
Post 15-Week Grades
- 9** Professional Development:
90-Minute Early Dismissal
Senior Awards Night
- 14** High School Open House
5:00 p.m. - 7:00 p.m.
- 16** Professional Development:
90-Minute Early Dismissal
- 22** Seniors Last Day
- 23** Professional Development:
90-Minute Early Dismissal
- 25** Graduation @ Vermeer Pavillion 7:30 p.m.
- 28** No School
- 29, 30, 31** Semester Assessment, Laptop
Return, & Student Check-Out
- 31** Last Day of School - 12:30 Dismissal

Open House: May 14 from 5:00 to 7:00 p.m.

Pella High School will have an Open House on **Monday, May 14**. As we are in the final stages of the high school renovation project, we would like to provide the opportunity for parents and community to preview the facility. A special thanks to our community, parents, staff and students for your support and patience during this process.

2018-19 Student Schedules

Class schedules for 2018-19 will be available on paper to students during the last week of school. Please review these schedules with your student. It is very important to have courses added and dropped **before school is out for the summer**. In August, final schedules can be previewed on the Infinite Campus Parent or Student Portal. Reminders:

- Students must have at least 7 periods of classes in each semester for freshmen and sophomores.
- Students must have at least 6 periods of classes in each semester for juniors and seniors.
- Students must have the correct core classes in their schedules for graduation requirements.

If there are scheduling questions, please contact Mrs. Manning (jessica.manning@pella.k12.ia.us) or Mrs. Thompson (teresa.thompson@pella.k12.ia.us).

2018-19 Online Registration is STILL OPEN!

Deadline for registration was March 31st, but we have extended it for those who still need to register. Log into your [Infinite Campus Parent Portal](#) and find the “**Online Registration**” link on the bottom of the left side of the screen.

2018-19 School Fees can be paid online under the **Payments** tab on the parent portal. If you feel you qualify for Free/Reduced lunches, please contact Connie Boldt at 641-628-1748.

Questions regarding registration or your Infinite Campus log-in, please contact Allissa Grandia by emailing allissa.grandia@pella.k12.ia.us or by calling 641-628-9539.

Senior Awards Night - Wednesday, May 9, 2017

Senior Awards Night is scheduled for 7:00 p.m., in the Pella High School Auditorium. Please join the celebration of the Class of 2018 as many seniors will be recognized for scholarships and awards they have earned. Students who applied for Dollars for Scholars will receive an email invite and should attend to receive their scholarship from the donor. Please dress appropriately; business casual is encouraged.

Tulip Time Work Excuse

Please complete the form included in this newsletter and have your son or daughter turn in the form to the office.

Laptop Check In

General Reminders:

- Make sure your name tag is visible on outside of computer bag
- Make sure you have your charger with your bag
 - Remove all other items from your computer bag
- Move all items you want to save to a flash drive before handing in your laptop
 - 8GB Flash drives can be purchased from the school for \$5

Fees will be assessed at time of check-in for:

- 1) Computer will not turn on (\$100 initial fee until we find out what is wrong with it)
- 2) Missing or damaged charger (\$50)
- 3) Missing or damaged bag (\$50)
- 4) Damaged computer display (screen) (\$200)
- 5) Damaged keyboard case (\$139)
- 6) Damaged trackpad (\$45)
- 7) Damaged bottom aluminum computer cover (\$69)
- 8) Missing or damaged computer beyond repair (\$845)

Procedure for handing in Laptop

- 1) Laptop check-in will be in Room 1217
- 2) Bring your Checkout Form (from the office) with you to check-in your laptop.
- 3) At the cleaning station:
 - Turn computer off
 - Take one wipe and wipe down the following areas:
 - Entire outside of computer
 - Entire inside of computer (screen & keyboard)
 - Inside of laptop bag
 - Remove all garbage from front pocket of bag
 - Remove charger from bag
 - Turn computer on
 - Proceed to checkout table
- 4) When you arrive to the check-in table
 - Hand to check-in person and wait for them to complete check-in
 - Do not leave until your Checkout Form is signed
 - Any fees assessed during check-in will be emailed to your school email address and your parents' email on file

Please contact Jesse Jablonski in Room 1217 or email jesse.jablonski@pella.k12.ia.us with any questions.

Semester Assessment, Laptop Return, & Check Out Schedule

Three-day Semester Assessment Schedule

Semester assessments will be given in all classes. The students will be assessed in multiple ways by the high school teachers. A student may be evaluated with a standard semester test, a project, a portfolio, a presentation, or essay, etc.

1. There will be 75 minute assessment sessions on May 29, 30, and 31.
2. Students are only required to be in school if they have a test. Students should be in the cafeteria, the library, or leave campus if they do not have a test. Students are not to be in the academic areas of the building during semester assessments.
3. All students will eat during the same single 75 minute lunch period on May 26.
4. Students who cannot take their assessments during the scheduled semester test days will be expected to make-up assessments on June 1. All makeup assessments must be coordinated with teachers. Students are not allowed to move any semester assessments.
5. Students are not to be dismissed early from assessment sessions.
6. The assembly on May 29 will be in to inform them of the end of the year items such as laptop check-in, check out form for each student, locker clean out, etc.

3 day format (75min testing)

Tuesday, May 29 (p7 & p8)	Wednesday, May 30 (p1-4)	Thursday, May 31 (p5 & 6)
1st 8:15 - 8:43	1st Assessment 8:15 - 9:30	5th Assessment 8:15 - 9:30
2nd 8:48 - 9:16		6th Assessment 9:40 - 10:55
Assembly 9:21 - 9:41		
3rd 9:46 - 10:14	Locker Check Out 9:30 - 10:00	Laptop check in 11:00 - 12:30
4th 10:19 - 10:47		
6th 10:52 - 11:20	2nd Assessment 10:00 - 11:15	
	Lunch 11:15 - 12:30	
5th & Lunch 11:25 - 12:35	3rd Assessment 12:30 - 1:45	
	4th Assessment 2:00 - 3:15	
7th Assessment 12:40 - 1:55		
8th Assessment 2:00 - 3:15	Laptop Check in 3:15 - 4:15	

Semester Two Calendar

May 3: Tulip Time - 11:15 Dismissal

May 4: Tulip Time - 11:15 dismissal

Post 15-Week Grades

May 9: Professional Development: 90-Minute Early Dismissal

Senior Awards Night

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** Go to www.pella.k12.ia.us and click on the calendar tab to see all events/activities. You may also access the calendar by going to www.littlehawkeyeconference.com*