

Pella High School

Principal Newsletter

The mission of the Pella Community Schools is to maximize life's opportunities for every child.



Dear Parents/Guardians:

The countdown is on with only one and a half days left for seniors and nine days left for all students. It has been an outstanding year for our students as they have achieved at high levels academically as well as extracurricularly. We wish seniors the best of luck in the future and all other students a great summer. We look forward to seeing you next Fall.

Thank you,

Eric Nelson
Principal

Jon Muller
Assistant Principal

2015-16 Student Schedules

Class schedules for 2015-16 will be available on paper later this month and can be previewed on the Infinite Campus Parent or Student Portal the month of August.

Calendar

May 19

Seniors Last Day

May 22

Graduation

May 25

No School - Memorial Day

May 27, 28 & 29

Semester Assessment, Laptop Return, & Student Check-Out

May 29

Last Day of School

* Go to www.pellaschools.org and click on the calendar tab to see all events/activities. You may also access the calendar by going to www.littlehawkeyeconference.com

Senior Immunization Cards & Final Transcripts

Senior parents...please watch the mailbox for the following documents and keep for future reference:

- Immunization Card
- Copy of your senior's "unofficial" transcript
- Instructions on how to request college credits to be transferred to attending college this fall

The guidance office will be sending final transcripts to the college written on the "Senior Check Out Form". Questions regarding transcripts can be directed to the PHS Guidance office by calling 641-628-9539 or emailing Teresa Thompson at teresa.thompson@pella.k12.ia.us or Jessica Manning at jessica.manning@pella.k12.ia.us.

Online Registration for the 2015-16 School Year... NOW OPEN!

The 2015-16 Registration link is located in your Inbox under Messages on your Infinite Campus Parent Portal . The link reads as follows: "Click here to register your student(s) for the 2015-16 school year!"

Some of you have already found the link in your parent portal and have completed part 1 of registration. Starting July 1, 2015, you will be able to complete part 2 of registration by paying the registration fees online under the Payments tab on the parent portal.

Questions regarding registration or your Infinite Campus log-in, please contact Allissa Grandia by emailing allissa.grandia@pella.k12.ia.us or by calling 641-628-9539.



Important Senior Dates

- Sunday, May 17 Baccalaureate – 2:00pm - First Reformed Church, corner of Broadway & Union St. (Please wear nice clothes that you would wear to church. NO Cap and Gown.)
- Monday, May 18 Senior Finals – Periods 5 – 8
- Tuesday, May 19 Seniors - Breakfast on the front lawn 7:30am
Senior Finals – Period 1- 4
- *Seniors turn in the COMPLETED “Senior Checkout Form” to the Office
Last class day for Seniors – Dismiss at 11:30a.m.
ALL LAPTOPS/CHECK OUT COMPLETED PRIOR TO DEPARTURE
Senior Class Picnic – Caldwell Park - Sponsored by US Bank - Noon
All correspondence classes are to be completed- 4:00pm
- Wednesday, May 20 Senior failing grades due at 4:00 p.m.
- Friday, May 22 Rehearsal for Commencement – Kuyper Fieldhouse - 10:00am
Commencement exercises - Kuyper Fieldhouse - 7:30 pm

Semester Assessment, Laptop Return, & Check Out Schedule

Three-day Semester Assessment Schedule

Semester assessments will be given in all classes. The students will be assessed in multiple ways by the high school teachers. A student may be evaluated with a standard semester test, a project, a portfolio, a presentation, or essay, etc. There will be 75 minute assessment sessions on May 27, 28, and 29. Students are only required to be in school if they have a test. Students should be in the cafeteria, the library, or leave campus if they do not have a test. Students are not to be in the academic areas of the building during semester assessments. All students will eat during the same single 75 minute lunch period on May 28. Students who cannot take their assessments during the scheduled semester test days will be expected to make-up assessments on or after May 30. All make-up assessments must be coordinated with teachers. Students are not allowed to move any semester assessments. Students are not to be dismissed early from assessment sessions. The assembly on May 27 will be in to inform them of the end of the year items such as laptop check-in, check out form for each student, locker clean out, etc.

Wednesday, May 27 (p8 assessment)

1st	8:15 - 8:52 (37min)
2nd	8:57 - 9:34 (37min)
Assembly	9:37 - 9:54 (17min)
3rd	9:57 - 10:34 (37min)
4th	10:39 - 11:16 (37min)
5th & Lunch	11:21 - 12:31 (70min)
1st	11:21-11:42 (21min)
class	11:45-12:31 (46min)
class	11:21-11:43 (22min)
2nd	11:45-12:06 (21min)
class	12:09-12:31 (22min)
class	11:21-12:07 (46min)
3rd	12:10-12:31 (21min)
6th	12:36 - 1:13 (37min)
7th	1:18 - 1:55 (37min)
8th Assessment	2:00 - 3:15 (75min)

Thursday, May 28 (p1-4)

1st	8:15 - 9:30
Locker Check Out	9:30 - 10:00
2nd	10:00 - 11:15
Lunch	11:15 - 12:30
3rd	12:30 - 1:45
4th	2:00 - 3:15

Friday, May 29 (p6-8)

5th	8:15 - 9:30
6th	9:40 - 10:55
Lunch	11:00 - 12:15
7th	12:20 - 1:35
Laptop check in	1:45 - 3:15

Laptop Check In

General Reminders:

- Make sure your name tag is visible on outside of computer bag
- Make sure you have your shoulder strap and charger with your bag
- Remove all other items from your computer bag
- Move all items you want to save to a flash drive before handing in your laptop
- 8GB Flash drives can be purchased from the school for \$7

Fees will be assessed at time of check-in for:

- 1) Computer will not turn on (\$100 initial fee until we find out what is wrong with it)
- 2) Missing or damaged charger (\$40)
- 3) Missing or damaged bag strap (\$10)
- 4) Missing or damaged bag (\$50)
- 4) Damaged Computer Display (screen) (\$350)
- 6) Damaged keyboard case (\$139)
- 7) Damaged track pad (\$53)
- 8) Damaged bottom aluminum computer cover (\$69)
- 9) Missing or damaged computer beyond repair (\$845)

Procedure for handing in Laptop

1) Laptops may be checked in to Room 118, with Room 113 and Media Center also used during busier times. Bring your Checkout Form from the office with you to check in your laptop.

2) At the cleaning station

- Turn computer off
- Take one wipe and wipe down the following areas:
- Entire outside of computer
- Entire inside of computer (screen & keyboard)
- Inside of laptop bag
- Remove all garbage from front pocket of bag
- Remove shoulder strap and put in front pocket of bag with your charger
- Turn computer on
- Shut and zip your bag

3) When you arrive to the checkout table - unzip bag and hand to checkout person

Do not leave until that person signs your Checkout Form

Any fees assessed during checkout will be emailed to your school email address and your parents' email on file.

Please contact Jesse Jablonski in Room 118 or email jesse.jablonski@pella.k12.ia.us with any questions.