

Lockdown Drill Script - Part 1

Good morning Madison friends. Safety is important at Madison School. We have rules at school that help us to be safe like not running in the hallways or not hitting others. It is important to practice things to get better at them. When we do a fire drill or a tornado drill, we get better at them each time so we can be safe if there was a real fire or tornado. Today we are going to practice a drill that can help keep us safe. It is called a lockdown drill.

We would use a lockdown anytime there was a threat or someone that could hurt us outside our building or inside our building. Pretend with me that there was a person outside of our school that was very angry and wanted to hurt somebody. We would lock the doors on the outside of our school to make sure they could not get inside. That way we would be safe. Now pretend there was an adult inside our school that was very angry and wanted to hurt someone. The best thing for us to do is to hide in our classroom until the angry person leaves. We are going to practice that today. The first thing we would do if there was a lockdown is to lock your classroom door. **TEACHERS -PLEASE LOCK YOUR DOORS AT THIS TIME. (15 seconds)** When the classroom door is locked, the angry person cannot get into your classroom and no one can leave your classroom. Your class would stay together in your classroom until it is safe to leave. This might take a few minutes or a few hours. (We could continue to learn and do activities in your classroom during this time. Again, we may be in our lockdown for a long time.)

If the angry person is still in our building, the next thing we would do is turn off the lights and close the window blinds. **TEACHERS - PLEASE TURN OFF THE LIGHTS AND CLOSE THE WINDOW BLINDS AT THIS TIME. (20 seconds)** (On a cloudy day, it may get pretty dark in your classroom)

The last thing we would do in a lockdown is to move from our chairs to a safe spot in the classroom. Your teacher has chosen a safe place for you to hide. **TEACHERS - PLEASE DIRECT YOUR STUDENTS TO THE SAFE PLACE IN YOUR CLASSROOM AT THIS TIME. (60 seconds)** This is sort of like being very quiet when you play hide and seek and someone is trying to find you. When we are in our safe place, it is important to be quiet, patient and brave. We can whisper, but not talk out loud. We need to be patient because we may need to stay in our safe place for a long time. I need you to be brave because an angry person in our school may be scary. Lastly, you need to pay attention to your teacher so you can hear their directions. Let's sit in our safe place and practice being quiet, patient and brave. (45 seconds).

OK, Madison friends. Our first lockdown drill is over. I am sure you did a fine job! I invited Officer Huston from the Pella Police Department to watch our drill today, so you may see him today. You may now return to your chairs and continue with your day!

Lockdown Drill Script - Part 2

Madison friends, today we are practicing our second lockdown drill for this year. A lockdown drill helps us know what to do to stay safe, if an angry person was trying to get into our school to hurt us. In our lockdown drill, we close and lock our doors, turn off the lights, get very quiet and pretend we are not here. Sometimes it may be safer for us to leave the school building and go to another safe place to wait for our moms and dads to come and pick us up and take us home. We are going to practice that today. In just a minute, we will start our lockdown drill and once we are quiet and settled, then we will practice leaving the building and going to another safe place. Once everyone is out of the school building we will turn around and walk back to school.

We will walk quickly but not run today and we need to be serious about our drill. It is important that you can hear directions from your teacher and obey those directions. I have asked the Pella Police department to help us today so you may see them when we are out walking. Let's begin our drill. Teachers please start your lockdown procedures. (3 minutes). Remember to listen to your teacher's directions, walk quickly but do not run. Now let's begin evacuating the building.